

September 4, 2009

EXTERNAL POSTING

POSITION TITLE: Instructional Television Technology Specialist, Part-time (20 hours/week), Cheyenne and Arapaho Tribal College, Position 10-S020

THE POSITION: Under limited supervision, coordinates and maintains ITV classrooms and other continuing education and distance learning equipment and software for maximum use of resources in a reliable manner; coordinates with outside services for repair of equipment; works with faculty teaching from site; monitors tests; receives and passes out classroom material and sends students and teachers materials as necessary.

QUALIFICATIONS: Computer technology major; experience in distance learning equipment; and knowledge of or has worked for the Cheyenne Arapaho tribe preferred. Effective communication and interpersonal skills helpful.

**ANTICIPATED
START DATE:** September 2009.

SALARY: Commensurate with existing salary structure.

**APPLICATION
DEADLINE DATE:** Review of applications will begin immediately and will continue until position is filled.

**APPLICATION
PROCEDURE:** Submit completed Application for Staff Employment to: Office of Human Resources, SWOSU, 100 Campus Drive, Weatherford, OK 73096 or fax application material to (580) 774-7110. Application for Staff Employment is available at the Office of Human Resources, Administration Building, Room 101, or on-line at <http://www.swosu.edu/resources/forms/hr/apps/hr-staffapp-new.doc>. For additional visit www.swosu.edu.

This position is conditional upon continuation of grant funding for the project.

Southwestern Oklahoma State University is an AA/EEO employer and encourages applications from minorities and women.