

INTERNAL POSTING

March 4, 2010

POSITION TITLE: Apprentice Chef, Auxiliary Services, Position 10-S036

THE POSITION: Under limited supervision, follows cafeteria recipes in providing nutritious and attractive meals to be served in the cafeteria including banquets, luncheons and carry-outs; works under supervision of the Cafeteria Manager to prepare upscale foods for banquets and catering; prepares food from cafeteria recipes; adjust recipes for the serving amount required for each day; responsible for the daily clean up and sanitary conditions of the assigned area; ensures proper storage and disposal of unused foods; performs major cleaning of refrigerators, ovens and warmers at regularly scheduled intervals as designated by supervisor.

QUALIFICATIONS: Basic competency in reading, writing and mathematical skills required. Experience in a commercial kitchen or acceptable equivalent preferred.

**ANTICIPATED
START DATE:** March 2010.

SALARY: Commensurate with existing salary structure.

**APPLICATION
DEADLINE DATE:** Review of applications will begin immediately and continue until the position is filled.

**APPLICATION
PROCEDURE:** Submit completed Application for Staff Employment to: Office of Human Resources, SWOSU, 100 Campus Drive, Weatherford, OK 73096 or fax application material to (580) 774-7110. Application for Staff Employment is available at the Office of Human Resources, Administration Building, Room 101, or on-line at <http://www.swosu.edu/resources/forms/hr/apps/hr-staffapp-new.doc>. For additional information visit www.swosu.edu.

Southwestern Oklahoma State University is an AA/EEO employer and encourages applications from minorities and women.