

REVISED

October 20, 2010

EXTERNAL POSTING

POSITION TITLE: Instructional Television Technology Specialist (Anadarko, OK), Part-time (10 hours/week), Cheyenne and Arapaho Tribal College, Position 11-S020

THE POSITION: Under limited supervision, coordinates and maintains ITV classrooms and other continuing education and distance learning equipment and software for minimum use of resources in a reliable manner; coordinates with outside services for repair of equipment; works with faculty teaching from site; monitors tests; receives and passes out classroom material and sends students and teachers materials as necessary.

QUALIFICATIONS: Computer technology major; experience in distance learning equipment; knowledge of or has worked for the Cheyenne Arapaho tribe; and knowledge of or work experience within the educational/classroom environment preferred. Effective communication and interpersonal skills helpful.

ANTICIPATED START DATE: October 2010.

SALARY: Commensurate with existing salary structure.

APPLICATION DEADLINE DATE: Review of applications will begin immediately and will continue until position is filled.

APPLICATION PROCEDURE: Submit completed Application for Staff Employment to: Office of Human Resources, SWOSU, 100 Campus Drive, Weatherford, OK 73096 or fax application material to (580) 774-7110. Application for Staff Employment is available at the Office of Human Resources, Administration Building, Room 101, or on-line at <http://www.swosu.edu/resources/forms/hr/apps/hr-staffapp-new.doc>. For additional information visit www.swosu.edu.

This position is conditional upon continuation of grant funding for the project.

Southwestern Oklahoma State University is an AA/EEO employer and encourages applications from minorities and women.