I. CALL TO ORDER AND ESTABLISH QUORUM:

The June 2, 2004 meeting of the Faculty Senate was called to order at 1:39 PM in Stafford 104 with FS President James South presiding. The following members were present: Melody Ashenfelter, Arden Aspedon, Nancy Penner, Stephen Burgess, Dayna Coker, Barry Gales, Terry Goforth, John Hayden, Tod Helton, Jason Johnson, Robin Jones, Joesph Maness, Nina Morris, Gus Ortega, Les Ramos, Jeffrey Short, James South, Bill Swartwood, and Mark Tippin.

II. CERTIFICATION OF SUBSTITUTES: None

III. PRESENTATION OF VISITORS: None

IV. APPROVAL OF MINUTES: Minutes of May 5, 2004 were corrected and approved.

V. ANNOUNCEMENTS:

A. From FS President South:

1. Reminder to Faculty Senators to bring their own copy of unapproved minutes for previous meeting; the agenda for the current meeting will always be provided.

2. Minutes from the May Administrative Council Meeting were distributed.

3. Dr. Bet Becker will now be using her maiden name, Rice.

4. Reminder for all faculty to visit the SWOSU website (www.swosu.edu/resources/strategicplan/) and provide feedback on the two possible scenarios for establishing a new vision statement for SWOSU.


C. From June Administrative Council meeting: a) Letters of appointment will show 4% change (which is now counted as salary) AND a 3% raise or $600 minimum (now official); b) If faculty do not specify, the 4% will be in your check – you must choose to have it deducted (pre-tax) and put into a 403b plan if you wish it to remain as supplemental retirement; c) Retirement reception Tues Jun 29 2-4 PM in Pres. Conf. Rm. for Dr. Prabhu; d) Drivers of 15-passenger vans will now need to attend a class presented by Public Safety to help prevent rollover accidents; e) Sales tax is being proposed by Weatherford Economic Development foundation which will also
benefit SWOSU (via endowed chairs and scholarships) and the hospital. June 30 is City Council meeting to ask for vote on tax.

D. FS Secretary/Treasurer: Dr. Jason Johnson:

1. Roll Sheet—please sign and update.

2. Treasurer’s Report: BancFirst Checking account balance: $1,556.48
   University account balance: $100.34

E. FS President Elect Logan: No report

F. FS Past President Hayden: No report

G. FS Student Government Representative: No report

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

Audit Committee Report: All books were in good order. However, it was suggested that the ledger be continually updated to correct for delays in billing on small photocopy charges.

<table>
<thead>
<tr>
<th>FS Motion 2004-06-01</th>
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<td><strong>It was moved and seconded that the Audit Report be approved.</strong></td>
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The Motion passed by voice vote.

VII. UNFINISHED BUSINESS:

A. Proposals for establishing the University Promotion/Tenure Review Committee
The Motion passed by voice vote.

VIII. NEW BUSINESS:

A. Summer Pay for Small Classes

FS Motion 2004-06-04

It was moved and seconded that the Personnel Policies Committee review and recommend changes to summer pay scales for teaching small classes.

The Motion passed by voice vote.

B. Overload Compensation

FS Motion 2004-06-05

It was moved and seconded that the Personnel Policies Committee review and recommend changes to compensation policies for teaching overloads.
The Motion passed by voice vote.

C. Release Time for Chairs

FS Motion 2004-06-06

It was moved and seconded that all Department Chairs receive 6 hours of release time per semester.

The Motion passed by voice vote.

D. Finals Schedule

FS Motion 2004-06-07

It was moved and seconded that the University Policies Committee review and recommend changes to the final examinations schedule.

The Motion passed by voice vote.

IX. ADJOURNMENT:

With no further business, the meeting adjourned at 2:44 p.m.

Next Faculty Senate meeting: TUESDAY, July 20, 2004, STF 104, 1:30 p.m.

Respectfully submitted,

_________________________                                  __________________________
James South, President                                             Jason Johnson, Secretary