

Faculty Senate Meeting  
2:00PM Dec. 9, 2005, Stafford 110  
**Approved** Faculty Senate Meeting Minutes

**I. CALL TO ORDER AND ESTABLISH QUORUM:**

The Dec. 9, 2005 meeting of the Faculty Senate was called to order at 2:00 PM in Stafford 110 with FS President Kelley Logan presiding. The following members were present: Melody Ashenfelter, Madeline Baugher, Nancy Buddy Penner, Dayna Coker, Michael Dougherty, Barry Gales, Terry Goforth, David Hertzell, Robin Jones, Kelley Logan, Scott Long, Tami Loy, Robbie McCarty, Carroll Ramos, Pamela Roys, James South, Mark Tippin, Don Wilson, and Jon Woltz.

**II. CERTIFICATION OF SUBSTITUTES:** Harry Nowka substituted for John Hayden, Ryan Haggard substituted for Chad Kinder, Ric Baugher substituted for Jeff Short, Evette Meliza substituted for Karen Travis, and Tim White substituted for SGA representative Sheena Pritchett.

**III. PRESENTATION OF VISITORS:** None

**IV. APPROVAL OF MINUTES:** Minutes of Nov. 18, 2005 were approved with corrections.

**V. ANNOUNCEMENTS:**

A. From FS President Logan:

1. Update: Motion 2005.10.08 (Memos on reimbursement stubs): from Brenda Burgess: If a manual check is written here, it does have a note. If it is a check generated by the Office of State Finance, it does not and cannot. Most of our checks are generated by the Office of State Finance and goes through what they call "remote check printing" system. It is actually printed here but generated by State Finance. We try to make a point of sending copies of the invoices with the checks that are generated by OSF.
2. Update: Major/Minor code on CC: There is already a major/minor code page on our web and until there is a web master, it will have to do. To find it, go to the Faculty and Staff page. You will see "Faculty Workshop" as the first button under "Resources," click on it. In the grey "navigate" box to the left, the major/minor codes box is second to last.
3. Update: The meetings reviewing a possible associate degree program on Weatherford campus do have faculty representation (Steve O'Neill and Mike Deimling are two). The primary reasoning for instituting the program is to better serve the students who enroll who do not meet the admissions standard (about 18% of total enrollment)
4. Deans are presently reviewing technology requests. Bond money will be funding these requests.
5. The A.C.E (Achieving Classroom Excellence) task force to study how high school students can be better prepared for college is contemplating a Competency Exam (like that of Florida's) for High School Seniors.
6. Deans are getting reserved parking.

B. FS Secretary/Treasurer Ashenfelter:

1. Roll Sheet—please sign and update.
2. Treasurer's Report: BancFirst Checking account balance: \$1,554.74  
University account balance: \$131.96

C. FS President Elect Maness: No report

D. FS Past President South: No report

E. FS Student Government Representative Sheena Pritchett: Mr. Tim White, Chief of Staff for SGA reported that the Biology Club had made a recycling presentation to SGA. The Biology Club would like to make a presentation to the Faculty Senate.

**VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:**

**A. Personnel Policy Committee:** (Issues sent to committee: development of Motion: 2005.11.01 – to set parameters for first year continuance review). No Report

**B. Judiciary Committee:** (Issues sent to committee: senator election procedures)

Update: Faculty Senators to represent the College of Associate and Applied Programs will be elected from the eligible and willing faculty by majority vote during the March meeting of the Faculty Association of Southwestern Oklahoma State University at Sayre. Since Senators serve a three-year term, the election process will transpire only during the years when a vacancy occurs.

**VII. UNFINISHED BUSINESS:**

None

**VIII. NEW BUSINESS:**

**A.**

**FS Motion 2005-12-01**

Move to amend Article II. POLICIES AND PROCEDURES FOR EVALUATION OF FACULTY, Section B. CONTINUANCE PROCEDURES of the Faculty Handbook as follows:

Insert between #3 and #4 the following statement dealing with voting:

*Procedure for voting by Departmental Continuance Committee: Following consideration of a candidate, a vote is taken on recommendation to “Recommend Continuance” or “Recommend Non-continuance” for the candidate. Each vote is by separate standardized secret ballot using the Faculty Recommendation Form for Continuance submitted by each member of the committee to the Department Chair by October 15. Majority rule decides the recommendation. In the case of a tie vote (including abstaining votes) the recommendation is “Recommend Non-continuance.” The vote count will not be reported to the candidate.*

The motion passed by voice vote.

B.

**FS Motion 2005-12-02**

Move to amend Article II. POLICIES AND PROCEDURES FOR EVALUATION OF FACULTY, Section B. CONTINUANCE PROCEDURES of the Faculty Handbook (rules for forming the committee) as follows:

Add the following sentences (in ital) to \*Departmental Continuance Committee considerations: at the end of the first bullet:

*A simple majority vote shall prevail. The Department Chair will only vote to break a tie.*

The motion failed by voice vote.

**VIII. ADJOURNMENT:**

The meeting adjourned at 3:00 p.m.

**Next Faculty Senate meeting: January 27, 2006, 2:00 p.m., STF 110.**

Respectfully submitted,

---

**Kelley Logan, President  
2005-2006**

---

**Melody Ashenfelter, Secretary**