

Faculty Senate Meeting
2:00PM Oct. 28, 2005, Stafford 110
Approved Faculty Senate Meeting Minutes

I. CALL TO ORDER AND ESTABLISH QUORUM:

The Oct. 28, 2005 meeting of the Faculty Senate was called to order at 2:00 PM in Stafford 110 with FS President Kelley Logan presiding. The following members were present: Melody Ashenfelter, David Bessinger, Nancy Buddy Penner, Stephen Burgess, Dayna Coker, Viki Craig, Tom Davis, Terry Goforth, John Hayden, David Hertzell, Kelley Logan, Scott Long, Tami Loy, Robbie McCarty, Carroll Ramos, Pamela Roys, Jeffrey Short, James South, Karen Travis, Don Wilson, Jon Woltz, and Patsy Wootton.

II. CERTIFICATION OF SUBSTITUTES: Jason Baker substituted for Chad Kinder, Fred Alsberg substituted for Robin Jones, Sara Marguis substituted for Barry Gales, Ron Koehn substituted for Michael Dougherty, and Kathy Wolff is replacing Dan Chatelain.

III. PRESENTATION OF VISITORS: None

IV. APPROVAL OF MINUTES: Minutes of Sept. 30, 2005 were approved.

V. ANNOUNCEMENTS:

A. From FS President Logan:

1. President Hays would like the faculty senate to reconsider the present continuance policy, especially in regard to small departments.
2. The Wellness Center Dedication is set for December 2. The sponsorships are selling at a faster rate than at first expected which has pleased the administration. Tickets sales for faculty open on the first of November.
3. There is, at this time, no web master. Until this position is filled, expect the site up-dates in a timely manner, but major changes to the site pages to be slow.
4. The panorama choices this year have had good responses; Morgan Spurlock has been moved to a spring date to be announced later.
5. The administration is proposing to move from the Faculty Pay Schedule instituted in the early 90s to a competitive pay scale based on national faculty salary survey information. This change will serve to make the faculty salaries both more equitable and competitive. To equalize the pay inequities for those who teach large (60+) classes in lower paying disciplines, the administration is considering one hour overload pay for every 15 students over the cap (60).
6. Darrel Rodriguez has been hired to temporarily step in as Director of the Fine Arts Center for Kevin Bartel during his illness.
7. The administration is considering compensating Independent Study classes with tuition-only pay.
8. Mid-year budget adjustments are presently being considered. More information will be forthcoming during the November meeting.
9. Dean Rose of the College of Professional and Graduate Studies would like Senate to review the P/T and continuance input process for those schools that have associate deans.

In particular, he would like to combine his input with a recommendation from the associate Dean in each case for each particular P/T or continuance.

B. FS Secretary/Treasurer Ashenfelter:

1. Roll Sheet—please sign and update.

2. Treasurer's Report: BancFirst Checking account balance: \$1,554.74
 University account balance: \$131.96

C. FS President Elect Maness: No report

D. FS Past President South: No report

E. FS Student Government Representative Sheena Pritchett: Not present

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

A. Judiciary Committee: (Issues sent to committee: **2005-05-04--** Review of FS Constitution and recommended changes for elections and implementation of Article II, Section 2)

VII. UNFINISHED BUSINESS:

None

VIII. NEW BUSINESS:

It is the opinion of the Judiciary Committee that no constitutional changes are needed regarding elections; clarification is better established in a set of Rules of Procedure. To that end are the following two motions:

A.

FS Motion 2005-10-01

We move that the Senate establish the following Rules of Procedure regarding the nominations for Senate elected offices and standing committees of the Faculty Senate and Committees of the University:

- 1) Only currently-sitting Senators are eligible to be nominated for elected office of the Faculty Senate.
- 2) Only currently-sitting Senators may make nominations for elected office of the Faculty Senate. Such nominations may be made on the Senate floor or by direct communication with the Faculty Senate President or members of the Nominating Committee. The name of the Senator making the nomination shall, if requested, be made known to the Senate to ensure this procedure is enforced, but is otherwise subject to Senate Rules of Procedure for identifying the source of a motion made to the Senate.
- 3)
 - a) Nominations for University Committees may be solicited from the Faculty at large. Faculty members may make nominations directly to the Nominating Committee members, the Faculty Senate President, or through their Senate representatives.
 - b) If the Committee membership requires specific representation from each of the academic units, nominations for each position must come from Faculty in the academic unit that will be represented by that position. The name of the Faculty Member making the nomination shall, if requested, be made known to the Senate to ensure this procedure is enforced, but is otherwise subject to Senate Rules of Procedure for identifying the source of a motion made to the Senate.

Rationale:

1. Offices of the Faculty Senate should be filled from its own membership. Allowing non-Senators to run for Senate Office effectively allows the Senate to select a representative for one of the Colleges without election from the Faculty of that College.
2. Nomination and election of Senate Officers is a Senate procedure and should be the responsibility of its membership. It is expected that each Senator will act as a representative of his/her constituency in this matter.
3. Nomination and election of at-large representation of the Faculty on University Committees should be an open process accessible to the full Faculty. Nomination and election of academic unit representation on University Committees is appropriately limited to the Faculty of each academic unit.

The motion passed by voice vote.

B.

FS Motion 2005-10-02

We move that the membership of the Judiciary Committee shall include one representative from each academic unit. Each representative shall be responsible for reporting the results of elections of Senators in his/her academic unit as described in Article II, Section 2 of the Faculty Senate Constitution.

Rationale: Article II, Section 2 of the Constitution states:

Each of the academic units shall determine by two-thirds vote of each of its faculties its own method for electing Senators and determining their specific constituencies pursuant to Senate guidelines. Each academic unit shall notify the Faculty Senate President (hereafter referred to as *President*) in writing of the method used in the selection of its Senator(s). Additionally, the academic unit must complete a Faculty Senate Election Report form and send it to the President to certify the election of each new Senate representative.

The Constitution is silent on who should act in the name of the academic units to report election results. Faculty Senate is a faculty body, so it should be a member of the Faculty from each academic unit reporting to the President regarding election methods and results. Since the mode of election is a rule of procedure and therefore an extension of the Constitution, the Judiciary Committee is a logical choice for this responsibility provided the Committee contains representatives from each of the academic units.

The motion passed by voice vote.

C. **University Policies Committee:** (Issue sent to committee: **Motion 2005.09.11**—standardization of faculty evaluations for T/P and continuance). The committee recommends the following:

FS Motion 2005-10-03

For continuance, student evaluations are required (provide a separate summary of statistical data and written comments for each section taught for the previous four semesters, not including summer.) Second year faculty will provide two consecutive semesters.

- In the faculty handbook page 108 B1.b.delete (**maximum 7 years**)
- B. 2. delete (**maximum seven (7) years**).

The motion passed by voice vote.

D. **Personnel Policies Committee:** (Issue sent to committee **Motion 2005.09.09**-- eligibility of SWOSU librarians for tenure). The Personnel Policies Committee recommends that the following substitute motion be adopted:

FS Motion 2005-10-04

The SWOSU Faculty Senate recommends that all Instructional and Academic Support Faculty with terminal degrees, as defined by the faculty in their disciplines and/or as defined by the national associations in their disciplines, be eligible for promotion and tenure.

The motion passed by voice vote.

E. **Curriculum Committee** (Issue sent to committee: **Motion 2005.09.06**—to consider procedures pertaining to the criteria and process for SWOSU awarding honorary doctorates). Les Ramos reported on committee findings

FS Motion 2005-10-05

Moved the Faculty Senate convey to the administration that the Faculty Senate feels that it is inappropriate and do not support the awarding of honorary doctorates

The motion passed by voice vote.

Action taken on items included in the announcements section:

F.

FS Motion 2005-10-06

Announcement #1: President Hays would like the faculty senate to reconsider the present continuance policy, especially in regard to small departments.

Moved to send Faculty Senate Announcement #1 to the Personnel Policies Committee

The motion passed by voice vote.

G.

FS Motion 2005-10-07

Announcement #9: Dean Rose of the College of Professional and Graduate Studies would like Senate to review the P/T and continuance input process for those schools that have associate deans. In particular, he would like to combine his input with a recommendation from the associate Dean in each case for each particular P/T or continuance.

Moved to send Faculty Senate Announcement #9 to the Personnel Policies Committee

The motion failed by voice vote.

H.

FS Motion 2005-10-08

Moved the Faculty Senate request that the purpose for a reimbursement or payment be placed in the memo portion of the pay stub for clarity.

The motion passed by voice vote.

VIII. ADJOURNMENT:

The Faculty Senators requested that President Kelley Logan inquire of the administration the function of the Associate Deans. Dayna Coker was selected as the Judiciary Committee Member for the College of Associate and Applied Programs.

The meeting adjourned at 3:00 p.m.

Next Faculty Senate meeting: November 18, 2005, 2:00 p.m., STF 110.

Respectfully submitted,

Kelley Logan, President
2005-2006

Melody Ashenfelter, Secretary