

Southwestern Oklahoma State University
Faculty Senate Meeting
2:00 PM August 29, 2008, Education 201
Approved Faculty Senate Meeting Minutes

I. CALL TO ORDER AND ESTABLISH QUORUM.

II. The August 29, 2008, meeting of the Faculty Senate was called to order at 2:00 PM in Education 201 with FS President Les Ramos presiding. The following members were present: Lisa Appeddu, John Bradshaw, Kathy Brooks (Sayre), Stephen Burgess, Chelsea Church, Kevin Collins, Tommye Davis (Sayre), David Esjornson, Terry Goforth, Harry Nowka for John Hayden, Rita Hays, Todd Helton, David Hertzell, Robin Jones, Sophia Lee, Joe London, Jim Long, Scott Long, Warren Moseley, Les Ramos, Ann Russell, Randall Sharp, Jeff Short, James South, Bill Sticka, Muatasem Ubeidat, Don Wilson, Kathy Wolff, and Jonathon Woltz.

III. CERTIFICATION OF SUBSTITUTES: Harry Nowka for John Hayden.

IV. PRESENTATION OF VISITORS: Dean of Students Cindy Dougherty addressed ADA policy and other student issues. Dean Dougherty presented the Faculty Senators with example documents, case scenarios, and direction on where to find information on the SWOSU website via her office.

V. APPROVAL OF MINUTES: Minutes of July 22, 2008, meeting were corrected and approved.

VI. ANNOUNCEMENTS:

A. From FS President Les Ramos:

1. Executive and Administrative Council meetings of August 25, 2008:

- a. Human Resources mandates that all departments strictly adhere to hiring guidelines, including student workers. Failure to comply with hiring guidelines can place the university at risk of violating wage and hour laws.
- b. It is anticipated that HealthChoice premiums will increase effective January 2009 (~10% for employees and possibly more for spouses and dependents).
- c. The President is in the process of assembling a team to develop an institutional APRA (Academic Planning and Resource Allocation) plan.
- d. Concerns about the Charity Capital Fund Plan were presented, particularly in respect to due diligence findings, the nature of the investment advisory firm, and the need for more information about the plan.

2. Executive Committee meeting with the Provost and Associate Provost on August 26, 2008:

- a. A Council of Deans has been (re)established.
- b. The Provost is finalizing revisions to the 2008-2009 Faculty Handbook.

3. The Faculty Senate is sponsoring a new faculty reception on Thursday, September 4 at 2 pm in the Bulldog Beanery. Cookies, punch, and coffee will be provided.

B. FS Secretary/Treasurer Lisa Appeddu:

1. Roll Sheet – please sign.
2. Jim Long is replacing Eithel Simpson as the representative for Management and Marketing.

3. Treasurer's Report:

- a. BancFirst Checking account:
- July 22, 2008, balance: \$1,749.18
 - Expenditures: Western Oklahoma Trophy (Officer Plaques) - 70.00
Lisa Appeddu (Reimburse Receipt Book) - 8.12
Cash for dues change - 150.00
Les Ramos (Reimburse Service Plaques) - 345.78
 - Deposits: Cash for dues change + 150.00
Dues collected prior to start of today's meeting + 755.00
 - August 29, 2008, balance: \$2080.28
- b. University account balance (No movement): \$129.15

C. FS President-elect Scott Long: None

D. FS Past President Robin Jones: None

E. FS Student Government Representative Greg Franklin: No representative present

VII. REPORTS FROM STANDING AND AD HOC COMMITTEES:

- A. **University Policies Committee:** Working on a faculty-based contribution to the proposed university email and web usage policy.
- B. **Ad Hoc Committee on Alternately Admitted Students Plan:** A committee composed of Faculty Senate members has been created to provide faculty input and to address faculty concerns.

VIII. UNFINISHED BUSINESS: None.

IX. NEW BUSINESS:

- A. **Chair of the Judiciary Committee:** Plans to address the need to coordinate the timing when Faculty Senators' terms expire. Ideally, with a three-year term, one-third of the Senators would be replaced each year. However, due to term adjustments for officers, retirements, etc., there is currently not a balanced rotation in place.

- B. The following motion was moved and seconded:

FS Motion 2008-08-01:

It is proposed the Faculty Senate adopt the proposed 2008-2009 standard rules of conducting business during meetings using traditional parliamentary procedure (*Robert's Rules of Order*).

The motion passed by voice vote.

C. The following motion was moved and seconded:

FS Motion 2008-08-02:

It is proposed the Faculty Senate adopt the proposed 2008-2009 Faculty Senate budget.

The motion passed by voice vote.

D. A list of eligible faculty members was presented for potential service on the **Faculty University Promotion and Tenure Review Committee (FUPTRC)**. To be eligible, faculty should be tenured, have achieved a minimum rank of Assistant Professor, have 7 years experience, and should not have served on the 2007-2008 FUPTRC. Eligible faculty members will be surveyed for their interest to serve on the 2008-2009 FUPTRC so that this Committee may be formed during the September Faculty Senate meeting.

E. The following resolution was moved and seconded:

FS Resolution 2008-08-01:

Whereas, the Faculty Senate has made a resolution to observe Martin Luther King, Jr. Day; and

Whereas, the University plans to adopt Martin Luther King, Jr. Day as an official holiday in 2010;

and Whereas, this adoption would result in the loss of one (1) lecture day;

Therefore, be it resolved, that the Faculty Senate supports beginning Spring classes on Wednesday, rather than Thursday, to make up for this lost day.

The resolution passed by voice vote.

F. The following motion was moved and seconded:

FS Motion 2008-08-03:

Whereas, the Faculty Senate is concerned about the dilution of the faculty voice in shared governance, due to the addition of the Dean's Council and the apparent insertion of the Academic Council in between the Faculty Senate and the Provost;

Therefore, the Faculty Senate requests President John Hays to issue a revised flow chart for governance;

And, therefore, the Faculty Senate proposes the following model be used:

Academic Council → Dean's Council → Provost ← Faculty Senate

The motion passed by voice vote.

X. ADJOURNMENT: 3:15 p.m.

Respectfully Submitted,

Les Ramos, FS President

Lisa Appeddu, FS Secretary

**Next Faculty Senate Meeting:
Friday, September 26, 2008, at 2:00 p.m. in EDU 201**