

Faculty Senate Meeting
2:00PM January 26, 2007, Education 201
Approved **Faculty Senate Meeting Minutes**

I. CALL TO ORDER AND ESTABLISH QUORUM:

The January 26, 2007 meeting of the Faculty Senate was called to order at 2:01 PM in Education 201 with FS President Joseph Maness presiding. The following members were present: Arden Aspedon, Madeline Baugher, David Bessinger, Nancy Buddy Penner, Stephen Burgess, Dayna Coker, Viki Craig, Barry Gales, Terry Goforth, John Hayden, David Hertzell, Robin Jones, Kelley Logan, Scott Long, Tami Loy, Joseph Maness, Robbie McCarty, Chad Ramirez, Les Ramos, June Roys, Randall Sharp, Ric Baugher for Jeffrey Short, Eithel Simpson, Janis South for James South, Bill Sticka, Karen Travis, Rob Winslow, Kathy Wolff, Jon Woltz, and Patsy Wootton.

II. CERTIFICATION OF SUBSTITUTES: Joel Kendall for Robin Jones, Janis South for James South, Ric Baugher for Jeff Short

III. ADDITIONS / DELETIONS AND APPROVAL OF AGENDA:

The agenda was approved.

IV. APPROVAL OF MINUTES:

The minutes were approved.

V. ANNOUNCEMENTS:

A. From FS President Maness:

1. Construction projects are being revised due to dramatically higher construction costs. We are hopeful that the legislature will approve supplemental bond funds to allow us to complete planned projects from the first bond issue.
2. SWOSU is one of only a few institutions without a university curriculum committee although we had one in the past. This committee would review course and program proposals from all departments before they are submitted for regents' approval. Dr. Sonobe would like input from faculty about the shape and function of this committee.
3. Dr. Sonobe has asked chairs to study student pay rates because there are inequities in the structure now and he frequently receives requests for increases, some justified and some not. He needs some guidelines to help with the decision process. ***Chairs should forward all communications to the faculty.**
4. He is hopeful that he will have a policy in place to provide all faculty with funds for travel that is more equitable. **Request for WIFI capabilities in all buildings and projectors in all classrooms**
5. The Technology assessment committee is close to making a recommendation for classroom management software.
6. The university will be closed on November 16, 2007 for Oklahoma's centennial celebration. No make-up day is scheduled.
7. I have sent an email to the Dean of CPGS notifying him that we have not received their procedure for apportioning/selecting senators. **March 30 deadline**

8. I am sending an email to senators who have excessive absences without substitutes. Three absences require that I notify their constituency that they are not being represented in the senate.
9. RAs will not inform students they should go home when the weather is bad. Students should check the website and the hotline.

B. FS Secretary/Treasurer: Dr. Penner:

1. Roll Sheet—please sign.
2. Treasurer's Report: BancFirst Checking account balance: \$2,010.71
University account balance: \$129.15

Treasurer's report was approved.

C. President-elect Dr Jones: None

D. FS Past President Logan: None

E. FS Student Government Representative Sam Jennings: None

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

- A. Student Affairs – Academic Dishonesty Policy – motion to be presented

VII. UNFINISHED BUSINESS: None

VIII. NEW BUSINESS:

- A. Academic Dishonesty Policy

FS Motion 2007-01-01:

It was moved and seconded that all forms of dishonesty such as cheating, plagiarism, knowingly furnishing false information to the institution, alteration or misuse of institution records or documents, including university identification cards, constitute violations of university regulations for which students are subject to disciplinary action. Disciplinary actions may include penalties with range from an unsatisfactory grade on a particular assignment, examination, or course, to expulsion from the University. These actions shall be determined by the instructor of record or appropriate university official. The student may appeal the decision through the normal Academic Appeals Committee process.

The motion passed by voice vote.

- B. Referral of University Curriculum Committee Study to Committee

FS Motion 2007-01-02:

It was moved and seconded that the FS Curriculum Committee research the possibility of creating of a University Curriculum Committee.

The motion passed by voice vote.

- C. Process to adjust senate terms prior to senate elections and reevaluate senate apportionment following departmental realignment in A&S and CPGS. – There is a need for staggered terms. The Judiciary committee will look into this realignment.
- D. The Nominating Committee needs to begin the process of filling vacancies in FS offices and University committees.
- E. An ad hoc Retirement Reception committee was appointed.

IX. ADJOURNMENT:

Next Faculty Senate meeting: 2:00, 23 February, 2007, Location – Education 201.

Joseph Maness, President

Nancy Penner, Secretary