

**Faculty Senate Meeting  
3:00 PM June 24, 2008, Education 217  
Approved Faculty Senate Meeting Minutes**

**I. CALL TO ORDER AND ESTABLISH QUORUM:**

**II. The June 24, 2008, meeting of the Faculty Senate was called to order at 3:00 PM in Education 217 with FS President Les Ramos presiding.** The following members were present: Lisa Appeddu, Kathy Brooks (Sayre), Stephen Burgess, Chelsea Church, Kevin Collins, David Esjornson, Terry Goforth, Harry Nowka for John Hayden, Rita Hays, Todd Helton, Keith Talley for Sophia Lee, Joe London, Scott Long, Chad Ramirez, Les Ramos, Ann Russell, Randall Sharp, Eithel Simpson, Don Wilson, and Daniel Farris for James South.

**III. CERTIFICATION OF SUBSTITUTES:** Harry Nowka for John Hayden, Keith Talley for Sophia Lee, and Daniel Farris for James South.

**IV. APPROVAL OF MINUTES:** Minutes of May 2, 2008 meeting

- A. The minutes were corrected and approved.
- B. Starting this month, Brian Adler will email notification (along with the website link) to administration, faculty, and staff when the previous month's FS minutes have been approved and posted online.

**V. ANNOUNCEMENTS:**

A. From FS President Les Ramos:

**1. Executive and Administrative Council meetings of June 23, 2008:**

- a. Pending approval, there will be a \$1,000 salary adjustment as of June 30.
- b. Campus energy expenditures may increase by \$400,000 or more during the next fiscal year. Faculty, staff, and students are asked to turn off lights when rooms are not in use and shut down computers and printers overnight. Building schedules may be adjusted to improve efficiency.
- c. Undergraduate tuition will increase by 9.6% to \$137 per credit hour.

**2. Executive Committee meeting with Provost and Associate Provost on June 23, 2008:**

- a. **Travel funds clarification:** Departments receive \$600 for each faculty member for purposes of travel. Given an average expense of \$1,800 for trips, the allocation is intended to provide an opportunity for faculty to travel every 4 years. Funds are not intended to be rolled over due to the difficulty in accounting for these funds from year to year. However, rollover of funds maybe granted on a case to case basis if the department plans accordingly and notifies the Provost of the rationale for the exception. This is not a policy and is not in writing. It is a budget allocation.

- b. The proposal for a **Faculty Recruitment Committee** will be discussed by deans and chairs in the Academic Council meeting (today). In respect to the proposal for a Funds Allocation Committee, the Provost and Associate Provost suggest that the Faculty Senate Budget and Program Committee may be an ideal committee for this task. The Provost will send a copy of the proposed budget to the Faculty Senate President.
- c. Departments are encouraged to **list textbook selections** by faculty on the department web site.
- d. It is proposed that beginning in fall 2009, **alternatively admitted students** will be automatically enrolled in Sayre program classes that will be taught on the Weatherford campus by Weatherford faculty. A College Success course will also be required. After one year, students who pass these classes and has at least a 2.0 GPA may apply for entry to the SWOSU Weatherford campus program.
- e. The Provost has asked the Faculty Senate to **consider Monday starts** for each semester and instituting Martin Luther King Day as an official university holiday (the SGA has approved of both).

3. **Additional announcements:** A recent AAUP Tax Alert warned of tax implications for faculty receiving 12 months of salary over a 10 month period. Vice President Fagan states that this is only a concern if this pay schedule is an option. This is not the case at SWOSU.

B. FS Secretary/Treasurer Lisa Appeddu:

2. Roll Sheet – please sign.

3. Treasurer’s Report: Unavailable at this time due to change of officers.

C. President-elect Scott Long: None

D. FS Past President Robin Jones: None (Unable to attend the meeting)

E. FS Student Government Representative: No representative present

**VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:** None

**VII. UNFINISHED BUSINESS:**

A. **FS Motion 2008-05-03:** Remains tabled.

**VIII. NEW BUSINESS:**

A. The following resolution was moved and seconded:

**FS Motion 2008-06-01:**

Whereas the current system of starting classes in mid-week creates difficulty in scheduling finals events for the University's athletics, and

Whereas the current system of starting classes in mid-week results in a "split week" final examination schedule, and

Whereas the University Administration is proposing a Monday start of classes for Fall and Spring Terms effective for the Autumn 2009 term to alleviate these issues,

Therefore be it resolved that the Faculty Senate is in favor of a Monday start for classes, effective for the Autumn 2009 Term.

The motion failed by voice vote.

B. The following resolution was moved and seconded:

**FS Motion 2008-06-02:**

Whereas Martin Luther King, Jr. Day is a Federally recognized and promoted legal holiday, and

Whereas the majority of other State Universities and Entities observe this holiday by cancelling classes, and

Whereas Southwestern Oklahoma State University students, faculty, and staff may choose to honor Martin Luther King, Jr. and the contributions he made to civil rights in the United States and this day of recognition, and

Whereas the University Administration is proposing adoption of a policy to observe Martin Luther King, Jr. Day,

Therefore be it resolved that the Faculty Senate is in favour of cancelling classes and closing University Offices in observance of Martin Luther King, Jr. Day.

The motion passed by voice vote.

C. The following motion was moved and seconded:

**FS Motion 2008-06-03:**

The FS University Policies Committee is charged to develop a draft of the University Email and Web Use Policy for consideration by Vice President Fagan.

The motion passed by voice vote.

**IX. ADJOURNMENT:** 3:58 p.m.

Respectfully Submitted,

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Les Ramos, FS President

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Lisa Appeddu, FS Secretary

**Next Faculty Senate Meeting:  
Tuesday, July 22, 2008, at 3:00 p.m. in EDU 217**