

**Faculty Senate Meeting**  
**2:00PM March 28, 2008, Education 201**  
Approved Faculty Senate Meeting Minutes

**I. CALL TO ORDER AND ESTABLISH QUORUM:**

The March 28, 2008 meeting of the Faculty Senate was called to order at 2:02 PM in Education 201 with FS President Robin Jones presiding. The following members were present: Lisa Appeddu, Ruth Boyd, John Bradshaw, Stephen Burgess, Chelsea Church, Viki Craig, Terry Goforth, Judy Haught, Jerry Dunn for David Hertzell, Robin Jones, Keith Talley for Sophia Lee, Scott Long, Bo Pagliasotti for Tami Loy, Joseph Maness, Warren Mosley, Les Ramos, Randall Sharp, Jim Long for Eithel Simpson, Janis South for James South, Bill Sticka, Don Wilson, Kathy Wolff, and Jon Woltz.

**II. CERTIFICATION OF SUBSTITUTES:** Jerry Dunn for David Hertzell; Keith Talley for Sophia Lee; Bo Pagliasotti for Tami Loy; Jim Long for Eithel Simpson; Janis South for James South.

**III. APPROVAL OF MINUTES:** Minutes of February 29, 2008 meeting  
The minutes were approved as read.

**IV. ANNOUNCEMENTS:**

A. From FS President Jones:

1. HB 2600 the "Sunshine" has been defeated.
2. President Hays has asked that the sick leave policy be reviewed. Dr. Foust has requested that the current policy be sent to the benefits committee: Dr. Sophia Lee, Dr. Nancy Buddy-Penner, Dr. Randall Sharp, Ms. Teri Stubbs, and Mr. Tom Worley (we need a new representative from senate from Allied Health and Sayre).
3. Academic service fees were approved by RUSO – now going to the State Regents.
4. HB 2513 – handgun bill going before state senate that would allow certain students to carry concealed weapons on campus.
5. Grievance Policy is out for comments – please send any comments to Dr. Hays.
6. The Provost is willing to change item 5 of the Instructional Materials Policy from "...shall be presented to the department chair or associate dean for approval..." to "for review..."
7. Seven security cameras are being installed in the dorms as a pilot program.

B. FS Secretary/Treasurer: Dr. Ramos for Dr. Penner:

1. Roll Sheet – please sign.
2. Treasurer's Report:           BancFirst Checking account balance: \$2,067.18  
  University account balance:   \$129.15

Treasurer's report was approved.

C. President-elect Dr Ramos: None

D. FS Past President Dr. Maness: None

E. FS Student Government Representative Sam Jennings for Sean Dooley:

1. Faculty advisors were asked to encourage students to consider involvement in the SGA.

## V. REPORTS FROM STANDING AND AD HOC COMMITTEES:

- A. Dr. Scott Long, chair of the Nominations Committee, notified the Senate of university committees that required positions to be filled due to term expiration. Dr. Long will be sending a university-wide announcement for nominations during the first week of April.

## VI. UNFINISHED BUSINESS:

### **FS Motion 2008-03-01:**

It was moved and seconded to revisit the Instructional Materials Policy and submit a new set of recommendations to the Provost.

### **FS Motion 2008-03-02:**

It was moved and seconded to table **FS Motion 2008-03-01**.

The motion passed by voice vote.

1. The FS President was requested to seek further clarification of the policy (e.g., What is the meaning of "review" in regard to the role of department chairs and associate deans in instructional materials selection by faculty?).

## VII. NEW BUSINESS:

### **FS Motion 2008-03-03:**

As a correction to **FS Motion 2004-11-03**, it was moved and seconded to change the Faculty Handbook under University Promotion/Tenure Appeals Committee from “A *fourth member* of this committee is selected by the Faculty Senate from among the members of the Appellate Committee on Dismissal of Tenured Faculty Members...” to “A *fifth member*...”.

The motion passed by voice vote.

### **Further new business:**

1. Dr. Steven O'Neal was elected by written ballot to serve as the fifth member of the University Promotion/Tenure Appeals Committee.
2. The FS President was requested to initiate a review of university committee descriptions in the Faculty Handbook for accuracy regarding numbers of members, college representation, and term limits.
3. The FS President was requested to inquire about "test anxiety" in the context of university policies regarding ADA accommodations.
4. The FS President was requested to inquire about the possibility of developing a university Faculty Recruitment Committee.

5. The FS President was requested to forward a letter to the chairs of senators whose terms expire during the current academic year.

**VIII. ADJOURNMENT:**

*Next Faculty Senate meeting: April 18, 2008 2:00 pm, EDU 201*

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**Robin Jones, President**

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**Les Ramos for Nancy Penner, Secretary**