

Faculty Senate Meeting
2:00PM October 27, 2006, Education 201
Approved **Faculty Senate Meeting Minutes**

I. CALL TO ORDER AND ESTABLISH QUORUM:

The October 27, 2006 meeting of the Faculty Senate was called to order at 2:01 PM in Education 201 with FS President-Elect Robin Jones presiding. The following members were present: Arden Aspedon, Mehdi Raoufi for Madeline Baugher, David Bessinger, Nancy Buddy Penner, Stephen Burgess, Dayna Coker, Viki Craig, Barry Gales, Terry Goforth, John Hayden, David Hertzell, Robin Jones, Kelley Logan, Scott Long, Tami Loy, Steven O'Neal for Joseph Maness, Jason Johnson for Robbie McCarty, Les Ramos, June Roys, Randall Sharp, Jeffrey Short, James South, Bill Sticka, Karen Travis, Rob Winslow, Jon Woltz, and Patsy Wootton.

II. CERTIFICATION OF SUBSTITUTES: Mehdi Raoufi for Madeline Baugher, Steven O'Neal for Joseph Maness, and Jason Johnson for Robbie McCarty

III. ADDITIONS / DELETIONS AND APPROVAL OF AGENDA

The agenda was approved.

IV. APPROVAL OF MINUTES: Minutes of September 29, 2006 meeting

A question was asked about this Announcement from the September 29th meeting:

2. Reminder – complete and return the faculty opinion survey to the Faculty Advisory Committee by Nov. 4. You should have received the survey by email – President Maness will forward the survey. -- **This survey was sent to Faculty Senate Presidents only.**

The minutes were corrected and approved.

V. ANNOUNCEMENTS:

A. From FS President Maness:

1. Next Executive Council/Administrative Council Meeting is Monday Oct. 30
2. Let's Talk About SWOSU: 11:30 – 1:00 Monday Oct 30 President's Conference Room. This is a good time to ask questions and share your thoughts on a variety of issues with SWOSU Administrators. Faculty and Staff. You don't have to stay the whole time and you are welcome any time during that time period. Bring your lunch with you.
3. RUSO was on campus Thursday and Friday of this week.
4. Results of vote on inclusion of Associate Deans in Tenure/Promotion and Continuance Process. 56 Ballots were distributed to faculty in Behavioral Sciences and Education and Business and Technology. 39 ballots were returned. 21 – Associate Dean should be involved; 14 -- Associate Dean should not be involved; 4 – No opinion. Dr. Sonobe interpreted vote as 21 in favor and 18 opposed or no opinion. He will recommend that the Dean and Associate Dean will write one recommendation with two signatures. This policy only affects Behavioral Sciences and Education and Business and Technology. **Faculty Senate wonders if this will cause a procedural issue. Send questions and comments to President Maness**

5. Dr. Sonobe received a response from the University Attorney concerning feedback to Tenure and Promotion Candidates. The Attorney says that only the departmental balloting results must be confidential. Statements of strengths and weaknesses may be shared with candidates. The vote and result of the vote of the departmental committee must be confidential. He suggested the following procedure to which the Executive Committee agreed (because this year's process is already in motion).
 - a. The Cover Sheet (Tenure and Promotion) should be photocopied prior to the department committee evaluation.
 - b. The copy should be used by the department committee and inserted into a 9x12 envelope; three-hole punched so that it can be inserted into the binder rings. This envelope should be removed anytime the applicant reviews comments and recommendations at any level. The envelope should not be sealed so that those at the next level can review the recommendation.
 - c. The written comments of the committee can be added to the binder for the applicant to review. The committee should be careful to purge any comments that state the outcome of the department balloting. Appropriate concerns should not be removed from the comments.
 - d. The original cover sheet should be used by the department chair/associate dean, associate dean/dean, and provost and inserted into the binder along with comments.

Faculty Senate would like further clarification on this procedure.

6. The Technology Strategic Planning Committee has been formed to establish short and long term technology goals for the University. Areas to be considered include distance learning, online courses, administrative computing services, classroom technology, course management systems, departmental and university website technology, etc. Dr. Penner has a list of proposed committee members.
- B. FS Secretary/Treasurer: Dr. Penner:
1. Roll Sheet—please sign.
 2. Treasurer's Report: BancFirst Checking account balance: \$2,000.71
University account balance: \$129.15
- C. President-elect Dr Jones: None
- D. FS Past President Logan: None
- E. FS Student Government Representative Sam Jennings:
1. The resolution to allow one Student Senator for each student organization passed.
 2. The Student Bill of Rights is still being discussed. The general consensus is that students do not really want to tell instructors what to do.
 3. Homecoming is proceeding well.
 4. CPGS has 12 seats open. If faculty know of anyone interested in Student Senate, please refer them to a current Student Senate officer.

VI. REPORTS FROM STANDING AND AD HOC COMMITTEES:

- A. Student Affairs – Academic Dishonesty Policy
Presented for review; no action taken
- B. University Policies – Scientific Misconduct Policy
No action taken

VII. UNFINISHED BUSINESS:

- A. Consideration of Motion on Teacher-Student Consensual Relations from University Policies

FS Motion 2006-10-01:

It was moved and seconded to take **FS Motion 2006-09-01**, *Teacher-Student Consensual Relations* policy, from the table.

The motion failed.

VIII. NEW BUSINESS:

- A. Proposals Regarding the Continuance Process

FS Motion 2006-10-02:

It was moved and seconded to amend Article II, Section B, Statement 3 of the Faculty Handbook as follows (added text is in italics and larger type):

The Departmental Continuance Committee* shall meet and consider the strengths and weaknesses of the faculty candidate for continuance. *Such consideration shall include, but not be limited to, the progress of the candidate, the expected needs of the department, and how the students may best be served. Since each case is unique, the committee shall decide the relative weight to be given to the various areas. In all cases the candidate must be treated fairly and respectfully in the opinion of the committee.* The Department Chair/Associate Dean conducts the meeting and is a non-recommending member. This open discussion is followed by submission of a Faculty Recommendation Form for Continuance from each member of the committee to the Chair by October 15. Once the Chair has prepared the summary report it must be reviewed and signed by members of the departmental committee.

The motion failed.

FS Motion 2006-10-03:

It was moved and seconded the SWOSU Faculty Senate recommend that the Faculty Recommendation Form for Continuance include a third option to members of the departmental continuance committee members. This option will be "Recommend Continuance with Serious Concerns," and allows committee members to vote to continue while noting that serious issues need to be addressed within the next year.

FS Motion 2006-10-04:

It was moved and seconded **FS Motion 2006-10-03** be sent to the Personnel Policies Committee.

The motion passed by voice vote.

FS Motion 2006-10-05:

It was moved and seconded to change the wording of Article II, Section B, Statement 1.c. to read (added text is in italics and larger type):

- c. One peer review (peer chosen by the candidate) *dated from the previous spring or current fall semester.*

The motion passed by voice vote.

IX. ADJOURNMENT:

Next Faculty Senate meeting: 2:00, 17 November, Location—Education 201.

Joseph Maness, President

Nancy Penner, Secretary