

CRIMINAL RECORD CHECK

Oklahoma State Bureau of Investigation (OSBI) Criminal History Information

All prospective nursing students must obtain an OSBI Criminal History Information inquiry which includes the sex offender check. Please check both the Name Based and Sex Offender boxes on the Criminal History Request form:

Type Of Search Requested:

- Name Based - \$15.00
- Sex Offender - \$2.00
- Mary Rippy Violent Offender - \$2.00
- State Fingerprint-based - \$19.00

** Must provide fingerprint card.*

** Includes name based search.*

Applicants must submit the OSBI Criminal History Information to the School of Nursing by the application deadline. Please note that the record check must be dated between October 1, 2011 and February 1, 2012.

Students may mail completed application with a self-addressed stamped envelope:

OKLAHOMA STATE BUREAU OF INVESTIGATION

Criminal History Record Information Request
6600 North Harvey Place
Oklahoma City, OK 73116

(405) 848-6724

(405) 879-2503 FAX

http://www.ok.gov/osbi/Criminal_History/

Application may also be made in-person:

The OSBI office is located in Broadway Executive Park, Building 6. From 63rd St., turn north onto Harvey Place. The office is 1 block north of 63rd. Public entrance is located on the south side of building

The Cost is \$19.00 – Payable in cash, cashier's check, money order or credit card (NO PERSONAL CHECKS ACCEPTED)

PLEASE NOTE: In-person service for a single record check usually requires a wait of ten to fifteen minutes. Regular mail requests are processed and returned in one to three weeks from the date they are received. Same-day or next-day service for priority mail or overnight express requests submitted with prepaid returns.