

**FINAL EXAM SCHEDULE
FALL 2009**

Finals for short courses and night classes will be held during the last regular class session, except for those meeting during Final Exams days.

Thursday, December 10, 2009

8:30 - 10:30 AM.....	All 8:00 AM	T R
10:30 AM - 12:30 PM.....	All 9:30 AM	T R

Friday, December 11, 2009

8:30 - 10:30 AM.....	All 8:00 AM	M W F
10:30 AM - 12:30 PM.....	All 12:00 PM	M W F

Monday, December 14, 2009

8:30 - 10:30 AM.....	All 9:00 AM	M W F
10:30 AM - 12:30 PM.....	All 1:00 PM	M W F

Tuesday, December 15, 2009

8:30 - 10:30 AM.....	All 10:00 AM	M W F
10:30 AM - 12:30 PM.....	All 11:00 AM	T R

Wednesday, December 16, 2009

8:30 - 10:30 AM.....	All 11:00 AM	M W F
10:30 AM - 12:30 PM.....	All 12:30 PM	T R

****All other final exams will be scheduled by the instructor.****

FINAL GRADES are due in the Registrar's Office by 12:00 noon on Thursday, December 17, 2009.

FINAL EXAM POLICIES

1. Students may drop classes through December 4 (*the Friday preceding finals*).
2. During the regular semester, the three days prior to the beginning of finals on Monday (Dec. 7, 8, and 9) are considered "**dead days**" in that **no examinations, quizzes, extracurricular events (other than unscheduled league play-off events) or required field trips are to be scheduled, and no papers or reports be due or presented during these days.**
3. If students feel that the dead days policy is not being followed, students should speak with the faculty. If no resolution is reached, students should contact the Dean for assistance.
4. Exams for single classes must follow the schedule.
5. Occasionally, the final exam schedule results in a student having more than three exams on any given day. Students may seek assistance in alleviating this excessive schedule from the Dean.
6. **NO EARLY FINALS.** Early finals are any final given prior to 8:00 a.m. on the Thursday of finals week.
7. Students unable to meet the regular examination schedule will receive an "I" (Incomplete) and will have the next full semester in which they are enrolled to complete their work.
8. Students who are enrolled in Interactive Video courses received from the Weatherford campus may have more than one exam scheduled at the same time. In that event, the student should contact the instructor and the Interactive Video Room Coordinator in advance so that other arrangements can be made.

NIGHT CLASSES ONLY

First meeting date for **Night Classes** scheduled for M or MW - August 24; W only - August 19; R or TR - August 20; T only - August 25. See Final Examination Schedule for last meeting date.

ON THE WEB: Visit Southwestern on the Internet at our website (www.swosu.edu) to see for yourself all that is happening at SWOSU. Questions may be sent via the Internet to our email address: sayre@swosu.edu. Any student attending the university may obtain a free email address.