

3. The retention/graduation grade point average that is calculated as a result of a renewal may or may not be considered if a student applies to a selective admission program. It is the student's responsibility to check with the appropriate academic department to find out if they consider the retention/graduation grade point average for admission purposes.
4. An academic renewal granted at another university will not automatically be recognized; however, students who received the academic renewal at another university may apply for an academic renewal under the Southwestern Oklahoma State University Guidelines.

D. Please READ and FILL OUT the Information Below:

1. Students must meet all of the requirements in items a-e below to be eligible for a renewal.
I understand that I have met the requirements (a-e) for a renewal by initialing all of the boxes below (if any of these boxes are not initialed, this application will not be reviewed):

- a. ☐ I am currently enrolled at SWOSU.
- b. ☐ There has been at least a five year period between the last semester for which the renewal is requested and the current semester.
- c. ☐ I have not made a "D" or "F" in any courses that were taken after the last semester for which I am requesting the renewal.
- d. ☐ I have completed at least 12 hours after the last semester for which I am requesting the renewal (excluding activity and performance courses).
- e. ☐ I have provided a typed statement that is attached noting how an extenuating circumstance contributed to poor academic performance. (Failure to provide a typed statement will result in a denial)

2. Request for renewal to apply to all semesters taken before:

(Ex. Fall 2005)

(Semester) (Year)

3. College or university attended during the semesters you are requesting the renewal:

By signing this, I attest that I have read and understand how the renewal policy is applied to an academic record:

Signature

Date

FOR OFFICE USE ONLY

Approved: _____ Denied: _____ Signature _____ Date _____

Emailed Student: _____ Date Emailed: _____