

Southwestern Oklahoma State University
College of Pharmacy and Everett Dobson School of Business & Technology
Policies and Procedures for the Dual-Degree PharmD/MBA Program

1. Admission

- a. Students enrolled in the Doctor of Pharmacy (PharmD) program will be recommended for admission to the Master of Business Administration (MBA) program after consideration by a committee of pharmacy faculty. Admission to the MBA program is ultimately granted by the Director of Graduate Studies in the School of Business & Technology and is not guaranteed upon admission to the PharmD program. Multiple factors will be considered in making the recommendation for admission to the MBA program, including academic performance in the PharmD program and professional attitude.
- b. Admission to the dual-degree PharmD/MBA program will be on a provisional basis. Once the student has completed nine hours successfully in the program (with a cumulative GPA of at least 3.00 in MBA classes) the student will be fully admitted to the MBA program.
- c. Pharmacy students who apply to the dual-degree program will be required to take an MBA Inbound Exam (cost to the student is \$50) as part of the application process to evaluate basic knowledge of business topics. Upon a successful score on this exam, the candidate will proceed in the application process.
 - i. If the overall exam score is shown to be deficient, the applicant will be required to take an online leveling course (cost to the student is \$400). Upon successful completion, the student may continue in the application process.
 - ii. If the score in an individual topic area is shown to be deficient, the applicant will be required to complete an online individual topic area leveling course (cost to the student is \$50). Upon successful completion, the student may continue in the application process.
- d. Only students in the second full semester of the first professional year of the PharmD program are eligible for admission to the dual-degree program. Upon acceptance to the MBA program, the student will receive a degree plan from the Director of Graduate Studies in the School of Business & Technology and the student will begin taking classes in the following semester.
- e. The application deadline for **Summer Admission** to the MBA program will be **March 1** of each year. **Students are responsible for making sure the application file is complete with all required documentation.**
- f. The application deadline for **Spring Admission** to the MBA program will be **October 1** of each year. **Students are responsible for making sure the application file is complete with all required documentation.**
- g. Although the MBA program has traditionally required a bachelor's degree prior to admission, the School of Business & Technology has agreed to accept PharmD students who are in the second semester of the first professional year.

2. Progression and Retention

a. Failure to remain on track with the plan of study will result in a delay in completion of the dual-degree and possible removal from the program. Summer course work will be required for on-time program progression and completion of the PharmD/MBA dual-degree.

b. Minimum GPA Requirements

- i. A minimum cumulative MBA course grade point average of 3.00 "B" is required. A maximum of 6 credit hours of "C" may be applied towards the MBA degree.
- ii. If the cumulative MBA grade point average falls below 3.00 "B" after completion of 12 credit hours, the student will be placed on **academic probation**.
- iii. During academic probation, the student must achieve a semester MBA grade point average of at least 3.00. If a semester grade point average of at least 3.00 is not achieved after the first probation semester, then the student will be removed from the MBA degree program.
- iv. If after two probation semesters, the cumulative MBA grade point average does not improve to at least 3.00, then the student will be removed from the MBA degree program. An academic reprieve is not applicable to graduate programs.

c. Consequences of Course Failure

- i. If a student in the dual-degree PharmD/MBA program fails one course, regardless of whether the course is in the PharmD or MBA curriculum, then the student will meet with the College of Pharmacy PharmD/MBA Dual-Degree Program Coordinator, the Associate Dean of the College of Pharmacy, and the Director of Graduate Studies in the School of Business & Technology to discuss concerns regarding academic performance and whether continued participation in the dual-degree program is advisable.
- ii. If the failed course is a PharmD course and it is determined that the student will remain in the dual-degree PharmD/MBA program, then the student will experience a delayed semester with enrollment limited to the failed PharmD course and the MBA course scheduled for the following semester.
- iii. If the failed course is an MBA course and it is determined that the student will remain in the dual-degree PharmD/MBA program, then the student will continue with the PharmD coursework and enroll in the failed MBA course the next semester the course is offered or at the end of the PharmD/MBA program; whichever is applicable.
- iv. If a student in the PharmD/MBA dual-degree program fails a second course (PharmD or MBA course), then the student will be dismissed from the dual-degree program but may be allowed to rematriculate in the MBA program after completion of the PharmD degree.

3. Requirements for Dual-Degree Completion

- a. The candidate for the PharmD degree must complete the approved number of hours for the pharmacy program, including required and elective courses.
- b. The candidate for the MBA degree must complete the required 33 credit hours of graduate MBA coursework.
- c. Nine MBA core courses (27 credit hours) and two MBA elective courses (6 credit hours) are required to complete the MBA in the dual-degree program.
- d. The 4 credit hours of required professional electives in the PharmD program may be satisfied with any of the required courses from the MBA program.
- e. Both the PharmD and the MBA degrees will be conferred simultaneously after the requirements for both programs have been successfully met. However, the student in the dual-degree program must complete the PharmD degree or a bachelor's degree before the MBA degree can be conferred.