

Southwestern Oklahoma State University / Caddo Kiowa Technology Center

**Physical Therapist Assistant Program
Application for Admission
Additional Instructions**

Instructions for submission of Observation hours and References

Due Date: April 1st of each calendar year

Option #1: Observation hours/Reference letters may be returned to PTA program applicant for online submission with the entirety of their application.

Option #2: Observation hours/Reference letters may be scanned and emailed by the provider or applicant to: brandy.chase@swosu.edu

Option #3: Observation hours/Reference letters may be mailed by the provider or applicant to:

Brandy Chase
SWOSU, SCI 114-D
100 Campus Drive
Weatherford, OK 73096

For additional information/Clarification please contact:

Brandy Chase, PTA Program Supervisor
580-774-3186 brandy.chase@swosu.edu

Jy Bass, PTA Program Director
405-643-3268 jbass@cktc.edu

*****This instruction sheet should be given with the reference/observation forms to the provider*****

For confidentiality, it is recommended that the provider utilize options #2 or #3 for form submission.

Please make copies of this form as needed

DOCUMENTATION OF OBSERVATION HOURS
DEPARTMENT OF PHYSICAL THERAPY
SWOSU/CADDO KIOWA TC
P.O. BOX 190
FORT COBB, OKLAHOMA 73038
(405) 643-3268

Observation Hours should not be obtained at former or present place of employment

RECOMMENDATION:

Concerning: _____
(Last) (First) (MI)

I understand that Federal law provides me, after enrollment, a right of access to this statement of recommendation. I also understand that I have the right to hereby (check one) waive, do not waive this right of access.

DATE: _____ SIGNATURE: _____

How long and in what capacity have you known the applicant? _____

APPLICANT TRAIT EVALUATION:

PLEASE EVALUATE THE APPLICANT ON ACTUAL OBSERVED PERFORMANCE AS COMPARED TO OTHER STUDENTS YOU HAVE KNOWN WITH SIMILAR BACKGROUNDS. **APPLICANT MUST HAVE SPENT AT LEAST 10-15 HOURS IN YOUR CLINIC.**

1. **Motivation:** The desire of the applicant to invest him/her self to reach goals.

- | | |
|------------------|-------------------------|
| Highly motivated | Inconsistent Motivation |
| Motivated | Unmotivated |

2. **Concern for Others:** The consideration of other's feelings and the applicant's ability to view other points of view as well as their own.

- | | |
|---------------------|------------------------|
| Sincerely concerned | Occasionally concerned |
| Generally concerned | Indifferent |

3. **Interpersonal Relations:** The ability of the applicant to develop effective interactions with others.

- | | |
|---|--|
| Relates exceptionally well and always effectively | Routinely display difficulty in relating to others |
| Usually relates well and effectively | Unable to effectively interact with others |

4. **Attendance:** The reliability of the applicant to be at designated functions and on time.

- | | |
|--|------------------------------------|
| Usually keeps scheduled appointments, on time | Unreliable in keeping appointments |
| Usually keeps appointments, occasionally tardy | Never on time |

5. **Appearance:** The applicant's appearance is professionally appropriate for the situation.

- | | |
|--------------------------|--------------------------------|
| Always neat and clean | Frequently sloppy and/or dirty |
| Generally neat and clean | Never neat and clean |

NOTE: WE REALIZE THAT ITEMS 6-10 MAY BE DIFFICULT TO ASSESS DURING A SHORT OBSERVATION PERIOD. HOWEVER, WE WOULD APPRECIATE ANY INPUT YOU MAY HAVE.

6. **Responsibility:** The applicant's ability to assume the consequences of his/her behavior.

- | | |
|-------------------------------------|--------------------------------|
| Consistently assumes responsibility | Makes excuses or blames others |
| Fails to assume responsibility | Not Observable |

7. **Integrity:** The applicant's adherence to honesty in dealings with others.

Consistently trustworthy	Not trustworthy
Occasionally questionable	Not Observable

8. **Adaptability:** The applicant's ability to react under stress in a mature and dependable manner.

At ease under any condition	Panics in a crisis situation
Not predictable	Not Observable

9. **Resourcefulness:** The applicant's ability to identify and utilize available resources appropriately.

Creatively utilizes resources	Does not make use of resources
Utilizes resources when pointed out	Not Observed

10. **Work Skills:** The applicant's ability to learn and perform tasks.

Reliable and independent	Consistently unreliable even with supervision
Reliable with constant supervision	Not observed

11. **Awareness of Personal Limitations:** The applicant's ability to identify their own limitations in a realistic manner.

Is aware of limitations and strives to remediate	Denies limitations or is defensive
Is aware but chooses not to change behaviors	Not Observed

12. **How would you rank this student in comparison to others you have known who have been accepted to an academic physical therapy program?** (Please circle one)

Above Average Average Below Average

13. **How do you recommend the applicant for admission to the SWOSU/Caddo Kiowa TC Physical Therapist Assistant Program?**
(Please circle one)

Recommend with enthusiasm Recommend Recommend with Trepidation Do not recommend

14. **Give us your specific and candid comments as to the applicant's assets and liabilities relative to future study and performance as a physical therapist assistant.**

Number of Hours Applicant Observed at your Facility _____

Signature: _____

Date: _____

Typed or Printed Name: _____

Position: _____

Business Name: _____

Phone: _____

Business Address: _____