SWOSU™
Southwestern Oklahoma State University

RESIDENCE LIFE & HOUSING

Resident Housing Association

Membership Application

2019-2020
RESIDENT HOUSING ASSOCIATION

The Resident Housing Association (RHA) is responsible for planning, implementing and evaluating a variety of initiatives and programs that support the Department of Residence Life and Housing's mission, vision, and values.

The RHA will be comprised of 7 staff positions: 1 President, 1 Vice President, 1 Secretary, 1 Treasurer, 1 Service Learning Coordinator, 1 judicial Board Coordinator, and 1 Programming Coordinator.

RHA Member

(7 AVAILABLE)

The RHA members work cooperatively with each other, under the guidance of the Department of Residence Life and Housing, to implement and market campus-wide programs based on an assessment of the residential community's needs. Additionally, RHA members serve on the Department of Residence Life and Housing's Judicial Board, handling residential issues fairly and in the best interest of students and the University.

Compensation:	Partial room scholarship + $8.00 per hour/13 hours per week
Dates:	Fall 2019 - Spring 2020
Live-in	Required to live on campus
Meetings:	Every week TBD

Position Description:

- Work with other RHA members to plan programs and activities throughout the year.
- Serve on a Judicial Board for incidences of misconduct in the Residence Halls.
- When necessary, refer cases to the Council of Housing Coordinators.
- Attend weekly staff meetings and other meetings as deemed necessary.
- Complete various administrative tasks accurately and promptly.
- Enforce rules and regulations within each residential facility.
- Complete all programming paperwork in a timely manner. This includes all program proposals, program evaluations, budgeting, etc.
- Maintain general awareness of campus programming services and resources; refer staff and students to these resources when appropriate.
- Serve as a positive role model in the community.
- Adhere to all Student Housing and University policies and procedures.
- Demonstrate ability to work independently and with little supervision, as well as work in a team setting.
- Attend and/or support programs presented by other RHA members.
- Maintain professional working relationships with other professional and student staff members. Work to resolve concerns and/or conflicts with other staff.
- Help maintain the standards of the University and community living by assisting students in understanding and accepting the challenge of a responsible living environment.
- Attend and participate in required staff activities, including training, in-service, and staff retreats.
- Assist with community openings and closings (i.e. move-in/move-out days).
- Other duties as assigned by the RHA advisor.

Position Guidelines & Requirements:

- Commit to position for one academic school year.
- Completed at least 30 credit hours.
- Enroll in a minimum of 12 credit hours per semester and maintain full-time student status.
- Maintain a minimum cumulative 2.5 GPA and be in good academic standing.
- May not participate in any outside work or activities except as appropriate and approved by the RHA advisor during peak times of the year. These include, but not are not limited to; Dawg Days, tailgates, and movie series.

RHA Member Characteristics:

- Sense of responsibility / Accountability
- Ability to communicate with a variety of personalities
- Leadership ability
- Effective interpersonal and small group communication
- Sensitivity to and appreciation of diversity and cultural differences
- Positive attitude
- Dedication to the mission and goals of the Department of Residence Life and Housing
- Self-confidence
- Ability to work as an effective and productive team member
- Timeliness / Flexibility / Patience

Timeline of Events

April 22	**Application Deadline** All application materials must be received by **5:00 PM** in the Residence Life and Housing Office. A complete application includes: • A completed application page • Answers to the application questions
April 25 - 26	**RHA Interviews**

Resident Housing Association Membership Application

Southwestern Oklahoma State University – Residence Life and Housing – 100 Campus Dr. – Weatherford, OK 73906
Email: reslife@swosu.edu – Phone: (580) 774-3024

(Please type or print clearly)

General Information:

Name: _____ SID #: _____

Campus Mailing Address: _____ Phone: _____

Permanent Mailing Address: _____ Phone: _____

Major: _____ Current Cumulative GPA: _____ Classification: _____

Have you previously lived in campus housing? _____ If so, please specify where and when: _____

Have you ever been convicted of a felony? _____ If so, please specify details: _____

Leadership: (Use a separate sheet if necessary)

Please describe extracurricular activities, leadership experience, and volunteer work in which you have been involved. Include any leadership positions you have held in clubs or organizations or any awards/honors you have received.

Work Related Experience: (Use a separate sheet if necessary)

List any work experiences you may have had which will enhance your ability as a leader with the Resident Housing Association.

Written Summary: (On a separate sheet, please type or print clearly your answers to the following questions)

1. Please describe what drew you to this position and why you're applying.
2. What kind of role do you envision the Resident Housing Association playing in a college student's life?
3. What qualities can you add to the Resident Housing Association program?
4. List your anticipated time commitments during the next year. Give an estimated number of hours per week each activity requires.

To the best of my knowledge, the information that I have furnished in this application is true and correct. I realize that intentional falsification of statements in this application will subject me to disqualification as an applicant for a position in the Resident Housing Association.

Signature: _____ Date: _____